

# DECLARATION OF TEMPORARY AND OCCASIONAL PROVISION OF SERVICES AS A MOUNTAIN GUIDE

(article 10, paragraph 1, Legislative Decree 206/2007)

To the  
PROVINCIA AUTONOMA DI TRENTO  
**Servizio turismo e sport**  
Via Romagnosi, 9  
38122 TRENTO TN

**e-mail:**

[esercizio.temporaneo@pec.provincia.tn.it](mailto:esercizio.temporaneo@pec.provincia.tn.it)

**Object:** prior declaration for temporary and occasional provision of services as a mountain guide in the province of Trento.

I, the undersigned .....  
(surname – name)

born in ..... on .....  
(town/nation) (date dd/mm/yyyy)

resident in (town).....in (street).....  
(full address)

deemed to have met the legal requirements, hereby give notice that I intend to practice temporarily the profession of mountain guide, according to article 4 of the Provincial Law of 23 August 1993, no. 20 and subsequent amendments and complying with the provisions stated in Legislative Decree no. 206 of 2007 (directive 2005/36/EC).

For this purpose

## I declare

that I have third party liability **insurance cover**;

(tick the relevant boxes)

that I am a citizen of a **member state of the European Union** and/or of the **Swiss Confederation** and/or **country participating** in the agreement stated in Law no. 300/1993;

that I am a citizen of the following **nation (non EU)** .....

that I have qualified as a mountain guide:

- specific name of qualification .....

- issued by .....on (date).....;

- that in the nation of origin the training programme and issuing of the relative diploma comes under the jurisdiction of .....this jurisdiction resulting from (law/regulation).....;

- that in the nation of origin, working as a mountain guide:  is regulated  
 is not regulated

- that I obtained the qualification as a mountain guide after attending training courses with an overall duration of (days)....., in the years.....;

- that in the nation of establishment, on the basis of the qualification obtained I am authorised to practice as a freelance mountain guide:  yes  no

- that I have worked as a **mountain guide** in (place).....in the years.....;

- that I will provide services in the following places

1. .... from ..... to .....
2. .... from ..... to .....
3. .... from ..... to .....

I attach:

- privacy notice according to articles 13 and 14 of EU Regulation no. 679 of 2016, **duly signed** by the service provider (mountain guide);
- copy of a **currently valid** personal identity document, and copy of the **work permit**, in the case of a citizen from a country outside the EU (article 10, paragraph 2, section a) of Legislative Decree 206/2007);
- certification by the competent authorities attesting that the holder is legally entitled to practice the profession of mountain guide in a member nation and that they were not banned from practicing the profession when the certificate was issued (article 10, paragraph 2, section b) of Legislative Decree 206/2007);
- copy of the training diploma obtained**, authenticated by the issuing organisation (article 10, paragraph 2, section c) of Legislative Decree 206/2007);
- copy of the professional membership card, currently valid for the season of reference** (article 10, paragraph 2, section c) of Legislative Decree 206/2007);
- copy of a currently valid insurance policy, covering risks deriving from activities as a mountain guide, indicating limits of liability, which must be sufficient to guarantee adequate insurance cover for the period of activity in the province (article 10, paragraph 1, Legislative Decree. 206/2007);
- criminal record and pending proceedings certificate (issued no more than six months previously) - (article 10, paragraph 2, section e) Legislative Decree.206/2007);
- declaration by the service provider that they have the linguistic skills necessary to practice the profession in the host member nation (Italian) **duly signed** by the service provider (mountain guide) - (article 7 Legislative Decree. 206/2007);

***if the profession is not regulated in the nation of establishment:***

- documentation certifying professional experience (article 10, paragraph 2, section d) Legislative Decree. 206/2007).

**The documentation accompanying the prior declaration, including documents proving professional experience** (tax or national insurance certification, pay slips or certification from the employer) **must be translated into Italian or English.**

I, the undersigned request that the reply to this application and any observations be sent to the following e-mail address: .....

**I, the undersigned state**, under my own responsibility, that I am aware that according to articles 75 and 76 of D.P.R. no. 445/2000, in the event of false statements ascertained by the relevant administration, the criminal penalties provided for will be applied, along with cancellation of the benefits obtained on the basis of the untruthful statement.

.....  
(place and date)

.....  
mandatory signature of service provider – mountain guide)

## INFORMATION NOTICE PURSUANT TO ARTICLES 13 AND 14 OF EU REGULATION No. 679 of 2016

European regulation EU/2016/679 (hereafter the “Regulation”) sets forth the regulations concerning the protection of natural persons with regard to the processing of personal data.

In compliance with the principle of transparency indicated in articles 5 and 12 of the Regulation, the Autonomous Province of Trento hereby provides you with the information requested in articles 13 and 14 of the Regulation (data collected from the data subject and data obtained from third parties, respectively).

The **Data Controller** of your personal data is the Autonomous Province of Trento (hereafter the "Data Controller"), in the person of its legal representative (the President of the provincial government in office), Piazza Dante No. 15, 38122 - Trento, tel. 0461.494697, fax 0461.494603 e-mail [direzionegenerale@provincia.tn.it](mailto:direzionegenerale@provincia.tn.it), pec [segret.generale@pec.provincia.tn.it](mailto:segret.generale@pec.provincia.tn.it).

The internal data processor is the pro tempore general director of the Department of Tourism and Sport. Contact data: Via Romagnosi n. 9 – 38122 Trento, tel. 0461/49.65.35 fax 0461/49.65.70, e-mail [serv.turismo@provincia.tn.it](mailto:serv.turismo@provincia.tn.it) – pec [serv.turismo@pec.provincia.tn.it](mailto:serv.turismo@pec.provincia.tn.it).

The data processor is also responsible for reporting to the data subject in the event that the latter exercises their rights as per articles 15 – 22 of the Regulation, described below.

The contact details for the **Data Protection Officer** - DPO are: Via Mantova n. 67, 38122 – Trento, fax 0461.499277, e-mail [idprivacy@provincia.tn.it](mailto:idprivacy@provincia.tn.it) (in the subject state: “Richiesta intervento RPD ex art. 38 Reg. UE”).

Your personal data will be processed in compliance with the regulations on the protection of personal data and, in particular, in compliance with the principles of lawfulness, fairness and transparency, storage limitation, and data minimisation, in accordance with articles 5 and 25 of the Regulation.

### 1. SOURCE OF PERSONAL DATA

Your data

- have been collected from .....
- come from the following sources accessible to the public: .....
- have been collected from the interested party (you yourself).

### 2. PROCESSING PURPOSES

The principle of minimisation provides for collection and processing only of relevant personal data not exceeding the specific purposes of processing.

The principle of storage limitation involves keeping the data in a format allowing identification of the data subjects for no longer than is necessary to fulfil the processing purposes, apart from exceptional cases.

For these reasons, as well as in compliance with articles 13 and 14 of the Regulation, below we provide specific indication of the **purposes of processing** and the **legal basis** that allows processing of your data:

- to fulfil tasks in the public interest or linked to exercising of the public powers of the Data Controller (article 6, paragraph 1, section e) of the Regulation), and specifically for temporary provision of services as a mountain guide according to Legislative Decree no. 206/2007.

Supplying your personal data is mandatory for the purposes indicated above and for all auxiliary and connected purposes (such as monitoring and advisory activities for example); refusal to provide the data will make it impossible to respond to the application linked to the specific purposes.

For maximum clarity, we specify that on the aforementioned legal basis, your consent for the processing of this personal data is not therefore necessary.

### 3. PROCESSING METHODS

Data processing will be carried out using paper and automated means (computers/electronic devices) with methods designed to safeguard the confidentiality, integrity and availability of the data being processed.

Your data will be processed exclusively for the purposes indicated above, by members of our staff and specifically by specially appointed internal data processors (executives) as well as by specially authorised and trained staff in charge of data processing.

Again for the purposes indicated above, your data may be processed by parties carrying out relevant activities for the Data Controller, who provide sufficient guarantees regarding personal data protection and who are appointed as Data Processors pursuant to article 28 of the Regulation.

#### **4. AUTOMATED DECISION-MAKING PROCESSES AND PROFILING**

No automated decision-making or profiling processes will be used.

#### **5. COMMUNICATION AND DISSEMINATION OF DATA (CATEGORIES OF RECIPIENTS)**

Without prejudice to the ban on disseminating data regarding health (in addition to genetic and biometric data), your personal data will be communicated according and pursuant to the following provision: article 3 of Provincial Law no. 4/2014.

#### **6. TRANSFER OUTSIDE THE EU**

Your personal data will not be transferred outside the European Union.

#### **7. PERIOD OF DATA STORAGE**

In compliance with the aforementioned principle of storage limitation, we inform you that your personal data will be conserved for the period provided for by the mandatory retention periods of the Department of Tourism and Sport.

Once this period has expired, the data will be cancelled, without prejudice to the Data Controller's right to retain them further for purposes compatible with those indicated above, namely for the purposes of archiving in the public interest, scientific or historical research, or statistical purposes.

#### **8. RIGHTS OF THE DATA SUBJECT**

You have the right to exercise the rights envisaged by the Regulation in relation to the Data Controller at any time. On the basis of the Regulation, you may:

- request access to your personal data and obtain a copy of such data (**article 15**);
- ask for them to be rectified or supplemented, respectively, should you deem them to be inaccurate or incomplete (**article 16**);
- ask for their erasure, if the requisite regulatory conditions are fulfilled (**article 17**), or exercise your right to restriction of processing (**article 18**);
- object to the processing of your data (including any profiling) at any time, for reasons linked to your particular situation (**article 21**).

Pursuant to **article 19**, in so far as is possible without involving disproportionate effort, the Data Controller shall inform each possible recipient to whom the personal data may have been disclosed of any rectification or erasure of personal data or restriction of processing carried out; should you request this, the Data Controller will inform you of these recipients.

Furthermore, you have the right to lodge a complaint with the Supervisory Authority for the protection of personal data at any time.

I declare that I have received and read this information notice

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(signature of the service provider – mountain guide)